

House style and Notes for Contributors of e-APRAG journal

General Information

1. Proposed contributions for e-APRAG Journal are invited and received on the understanding that they are final, and not preliminary, that they have not been accepted, and are not being considered, for publication in any other publication. All contributions must be the author's own original work with all quotations or other material used in the contribution fully and accurately referenced to the primary source.
2. All contributions are to be submitted in MS Word format with the language used set as English UK (including footnotes). Pdf copies are not accepted.
3. Editorial correspondence should be sent by email to Professor Dr. Colin Ong, QC (c/o Tanapat Mahapanitkul at tanapat.m@thac.or.th and secretariat@aprag.org).
4. The author's name and email address should appear clearly at the top of the first page. It should be followed by a (short) title for the paper. All articles should contain a separate accompanying short Abstract or Synopsis (of no more than 100 words) outlining its core theme.
5. Contributors may submit an article or book review. Articles must not exceed 10,000 words (including footnotes) and should generally contain an international comparative element. Book reviews should be between 1,000 and 3,000 words.

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6. Authors should submit a short biography to appear at the end of the article. These should be formatted as: Author Name, Job Title, Organisation, email address. To this biography, a short sentence may be added containing general information about an article (Example - that it was a public lecture). Information concerning the text of the article should appear in the numbered footnotes.
7. Citations etc. should not appear in the text but in footnotes. They should be numbered consecutively (In the event that any footnote is added or deleted by the editorial board, all affected footnotes should be automatically re-numbered). They will be printed at the foot of the relevant pages. E-APRAG journal does not use end notes. All works consulted and any citations referred to in the body of the text should be referenced in the footnotes and not listed at the end or in a bibliography.
8. Whenever citations are used, the first citation of a case should include its media-neutral citation and specific references within the case should be to paragraph numbers in square brackets; also, where available, references should be to any official series of Law Reports or Journals.
9. On the first occasion on which reference is made, the name of an authority should be given in full in the footnote (see Note 7 above). It is useful to append to the citation, in

abbreviated form in parenthesis, a reference to the country and court in which the case referred to was decided (see Note 7).

10. Subsequent citations of an already cited source may be in an abbreviated form.
11. Articles should be cited in the following way: author's surname; title of article in inverted commas; journal reference. [Eg. *Eminent Jurist.*, "*The Concept of Arbitrability in Utopian Arbitration*" [2020] TLR 123. Books should be cited in the following way: author's surname or editor's name followed by original author's name; title of book in italics; edition, place of publication and year; (abbreviations in parenthesis, where citations are to be repeated); volume, chapter or part; section or page reference, eg, *Eminent Jurist.*, "*The Concept of Arbitrability in Utopian Arbitration*" (Utopia, 2020), vol II, chap 4.
12. Cross-references should use "[cited] above", "below" [Eg. above fn 12; below, text to fn 46.
13. References to other pages of the contribution should be avoided or kept to a minimum.
14. The editors reserve the right to make alterations as to style, grammar, punctuation etc. In general spelling should be "English-UK".
15. All citations and quotations should be verified by the author before submission of the article. A final proof of the article will be sent electronically to the author who must check it for accuracy and return it by the specified deadline. Other than errors made by the publishers, only the most minor changes may then be made. Significant revisions will only be accepted in exceptional circumstances. The accuracy of the contribution and of the proof is the sole responsibility of the author.
16. Contributors should consult recent issues of e-APRAG journal for guidance on the above and other matters of house style.